

Healthwatch Somerset Board Meeting

Monday 8th July 2024 from 12.30pm-3.30pm

**The Somerset Room, First Floor, Junction 24
at Sedgemoor Auction Centre,
Market Way, North Petherton, TA6 6DF**

AGENDA

Attendees:

Judith Goodchild, Chair	Sue Thomas, Board Member
Sandra Wilson, Vice Chair	Gillian Keniston-Goble, Manager, HWS
Bob Champion, Board Member	Tanya Camberwell, Engagement Officer, HWS
Debbie Rigby, Board Member	Mandy Starks, Engagement Officer, HWS
Gill Waldron, Board Member	Sheila Burrige, Volunteer Officer, HWS
Tony Robinson, Board Member	Karen Ball, Info, Advice & Guidance Officer, HWS

	Time	Item	Board Actions	Paper	Who
1.	12.30	Lunch with staff			All
2.	1.15	Welcome and Introductions	For info	N/A	JG
3.	1.20	A brief update on what staff are working on	For info	N/A	HW Staff
4.	1.35	Terms of Reference for Healthwatch Somerset Board, and Decision-Making Policy	Discuss	App 1 & 2	GK
5.	1.50	Key Performance Indicators	For info	N/A	GK
6.	2.15	Notes of the meeting and actions held on 13th May	For agreement	App 1 & 2	JG
7.	2.25	Chair's Report (to follow) and Board Members Reports (please read beforehand)	Any questions	App 1 & 2	JG
8.	2.50	Any Other Business – Shared Drive		N/A	All
9.	3.00	Speaker - Michelle Hawkes, Public Health Specialist, Somerset Council	For info	N/A	MH
10.	3.30	Date for next Board meeting: Monday 9 th September from 12.30-3.30pm, venue TBC	For info	N/A	JG